

**Meeting Title:** Pacific Swimming Board of Directors Meeting

**Date** April 18, 2023

**Attendance:**

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

David Cottam	E	Clint Benton	X	<b>Zone Reps</b>		<b>Athlete Reps</b>		<b>Guests</b>		<b>Staff</b>	
Leo Lin	X	Asher Green		1N – Laura Mitchell		Anika Nagpal	X	Marcus Daene	X	Cindy Rowland	X
Mary Ruddell	X	Doug Reed	X	1N – Larry Rice	X	Lily Struempf		Valerie Rudd	X	Laurie Benton	X
Veronica Hernandez	X	Kelly Crowley		1S – Tony Daly		Beth Pfeiger	X	Mike Davis	X	Diana Fetterman	X
Eric Scalise	X	Kent Yoshiwara	X	2 – Mark Ryan		Steph Anderson	X			Annie Stein	
Tony Daly		Mike Piccardo	X	2 – Chris Lam	X	Joseph Harris	X			Karen Bair	X
Kyle Kikuta		Kelly Schott	X	3 – Kevin Twohey		Sarah Stein	X				
Marie Lin	X	Phil Grant	X	3 – Debbi Tucker	X						
David Benjamin	X	John Schonder		4 – Jerry Rudd	X						
Don Heidry	X			4 – Jim Morefield	X						
Randy Pedersoli											

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
<b>Meeting Called to Order</b>	Meeting was called to order by Leo Lin at 7:30PM		
<b>Conflict of Interest</b>	Meeting opened with question of any member having a financial conflict of interest. Clint Benton reminded us that he has a spouse that is staff.		
<b>Minutes from Previous Meeting</b>	February 15, 2023 BOD Minutes Approved	Approved	
<b>Minutes from Previous Executive Committee Meetings</b>	Actions of the Executive Committee that met on March 15, 2023 Approved	Approved	
<b>Officer's Reports</b>			
<b>Chair</b>	David Cottam 1. Reported he continues to make good progress in his recovery work from his recent stroke. 2. He affirms Leo to continue to carry on the General Chair's duties until he, David is sufficiently recovered.	Report back in 2 months	

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	<ol style="list-style-type: none"> <li>3. While sitting in on some meetings, he heard some things that indicated there needed to be some work done on reviewing processes used in the Far Western's and JO's. He has decided to form a task force to evaluate the meet and the processes used in the meet. The task force will be led by David Benjamin and consists of : 2 officials (Phil Grant, Leo Lin), 2 Coaches, 2 athletes, and our Parliamentarian (Clint Benton). They are requested to report back in 2 months. (The next BOD meeting is July 19)</li> <li>4. A suggestion was made to add a recent Meet Referee of Far Western's Short Course, to the task force. David Cottam asked David Benjamin to make the decision on that.</li> </ol>		
<b>Interim General Chair/Admin Vice-Chair</b>	<p>Leo Lin – in role as Interim General Chair</p> <ol style="list-style-type: none"> <li>1. Has been attending all the meetings that the General Chair normally attends</li> <li>2. USA's "annual workshops/conterence begins tomorrow through Sunday. Veronica Hernandez will attend for Pacific's Administrative Team (Leo had a prior commitment and could not attend). She will also attend the Western Zone meetings, several athletes will be going (shepherded by Cindy Roland), and Phil Grant will attend as an official</li> </ol>		
<b>Vice Chair – Program Operations</b>	Veronica Hernandez – no separate report		
<b>Vice Chair – Program Development</b>	<p>Eric Scalise – no separate report</p> <ol style="list-style-type: none"> <li>1. Eric was informed that athlete applications for the Western Zone Championships are available and we have received over 70 applications already.</li> </ol>		
<b>Vice Chair - Finance</b>	<p>Mary Ruddell</p> <ol style="list-style-type: none"> <li>1. Presented Financials and Activities Accounts for February and March – all approved.</li> </ol>		
<b>Age Group Committee</b>	Kyle Kikuta - not present		
<b>Sr. Committee</b>	<p>Tony Daly – not present, but sent report that</p> <ol style="list-style-type: none"> <li>1. Because we are coming up on an Olympic year, both 2024 Spring LSC sectionals will be long course for prelims and finals</li> </ol>		
<b>Registration</b>	Laurie Benton - see report		
<b>Report/Recom - Staff</b>	<p>Cindy Rowland - See reports</p> <ol style="list-style-type: none"> <li>1. The USA Zoom licenses end tomorrow, April 19 2023. Pacific will be setting up our own account and will need 10 licenses to get the account they are planning tor. Please let her know if you want to purchase one at the special rate under Pacific Swimming. Some teams and</li> </ol>		

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	<p>Zones have already done so. We can still zoom for free, but for only 40 minutes, and do not get any of the other services like recording, etc.</p> <p>2. The HOD meeting will be a hybrid live and zoom again. The site will be in the South Bay and we are ready to finalize a contract with a hotel in Milpitas. Please let Cindy know whether you will be attending live or via zoom so they can make appropriate arrangements. We are reminded that we have elections for most of our offices at this HOD.</p>		
<b>Consent Calendar</b>	Consent Calendar approved (including all committee reports and minutes) except Governance Committee, Athlete Committee, Officials Committee and DDEI Committee		
<b>Governance Committee</b>	<p>Jim Morefield</p> <ol style="list-style-type: none"> <li>1. The slate of nominees for officers in Pacific Swimming so far, was presented. We have several open slots, and all but one have only one candidate.</li> <li>2. They will be taking any new nominees for 1 more week.</li> <li>3. Voting will take place at the May HOD.</li> <li>4. The Administrative Board Members need to decide which of them will serve for 2 years and which of them for 3. Chris Lam will handle this</li> </ol>	Slate will be presented for voting at the HOD this May	
<b>Athletes Committee</b>	<p>Anika Nagpal</p> <ol style="list-style-type: none"> <li>1. Tech Suit Exchange has been happening – the athlete reps collect them, sanitize them and then give them out at meets</li> <li>1. 4 Athletes are going to convention in Colorado Springs this week</li> <li>2. Working on designing what kind of awards to give this year</li> <li>3. Planning for leadership summit</li> <li>4. They have 5 applicants for the Amerie Nording Scholarship.. They will select one and announce the winner at the HOD</li> <li>5. Accepting applicants for Junior Athletic Rep. Voting will take place on May 1<sup>st</sup> Amerie Nording Scholarship.</li> </ol>		
<b>Diversity, Disability, Equity and Inclusion Committee</b>	<p>Kent Yoshiwara</p> <ol style="list-style-type: none"> <li>1. The committee is ramping up activities .</li> <li>2. Grant applications are open for this cycle and will close May 15<sup>th</sup>.</li> </ol>		
<b>Officials Committee</b>	<p>Phil Grant</p> <ol style="list-style-type: none"> <li>1. The Colorado Dolphin System and Wylas have been approved as semi-automatic timing systems by United States Swimming</li> <li>2. The CCS walk-on meet will take place on May 7<sup>th</sup>. They expect to have a much larger turnout since no one bid on the NCS walk-on meet.</li> </ol>		

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<b>Personnel Committee</b>	Veronica Hernandez 1. Met and approved cost-of-living expenses increases to all the staff. 2. Working on the Injury and Illness Prevention Plan for the Employee Handbook		
<b>Budget</b>	Mary Ruddell 1. Mary presented the budget. It was approved and will be presented to the HOD in May for approval		
<b>Old Business</b>	None		
<b>Old Motions</b>	<b>Motion 2303SFTF01 Splash Fee Increase</b> The Splash Fee Task Force recommends increasing the Short Course Splash fee to \$10 (a \$2 increase Mary Ruddell, Splash Fee Task Force (30 day, P& P)  Reasoning: The last time the SC splash fee was increased was prior to 2011. 100% of the splash fees collected are retained by the club. Although a \$2 increase will provide only a small amount of additional income for the host club, the Task Force recognized that Pacific would not want to diminish attendance at swim meets for some sectors of our membership due to cost.  Passed	Passed	
<b>New Business</b>	None		
<b>New Motions</b>	None		
<b>Closing Comments</b>	None		
<b>Next Meeting</b>	BOD July 19, 2023,		
<b>Meeting Adjourned</b>	Meeting Adjourned at 08:37 PM		

RESPECTFULLY SUBMITTED BY

MARIE LIN

SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS