

**Meeting Title: Pacific Swimming Executive Committee Meeting**

**Date October 18,2017**

**Attendance:**

Executive Committee members attending are noted by an 'x' in the table below/ executive committee members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

David Benjamin	X	Brian Holm	E	Mary Ruddell	X	Cliff Reyda	X	Jim Morefield	X	Guests	
Debbi Tucker	X	Kyle Kikuta	X	Clint Benton (no Vote)	X	Peter McNamara	X	Robert Mitchell	X		X
Veronica Hernandez	X	Marie Lin (No Vote)	X	Larry Rice	X	Kevin Twohey	E				X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by David Benjamin at 7:30PM		
General Chair's Report			
Policy for Conducting Telephone Meetings	David Benjamin 1. For Motions -he would like the person of the motion to provide background for the motion, explain the purpose of the motion, and indicate what will happen if the motion passes,. Then if there is a second, David will call on each member to give their thoughts or suggestions. Once everyone has been heard from, he'll go through again, so if people have further thoughts to add, they need to wait for the second round. He would like this so everyone can be heard and we can have a thoughtful discussion that does not stray.  This procedure was approved		
Zone 3 Firestorms and suggestions to support those negatively affected	David Benjamin indicated that he had solicited and wants to solicit from this Executive Committee ways Pacific can come to the support and assistance of swimmers, their families, and the clubs in zone 3 that were impacted by the Firestorms in Zone 3.  Debbi Tucker says that they are still waiting for reports from Zone 3 Coaches, teams and other contacts. Rick Beebe did lose his home.. In Santa Rosa they know that 19 families lost their homes and air quality was so poor the kids have not been in the pool except 2 days in the last two weeks. One family was given a \$1000 donation to help equip their child to swim again. They used some but are planning to share the funds with other equally needy swimmers.  Robert Mitchell reports that in Napa they know of at least 2 or 3 families who have lost their homes. They similarly are lacking water to do practices and some teams may be looking to see if other teams can share water time with them so the swimmers can get back into the water.  Below are listed suggestions: 1. Open the meets that occur on October 28th to Zone 3 swimmers - even if it will break the 4 hour rule		

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	<ol style="list-style-type: none"> <li>2. Coordinate donations from Pacific Swimming with some standing organizations who are directing care to the disaster area (let's not duplicate services).</li> <li>3. Wave 4 hour rule for Zone 3 swimmers at the next meets coming up, .because of crisis</li> <li>4. Waive meet entry fees for affected swimmers (families lost home or job or both). We can modify MEFAP to include these swimmers in crisis mode at this time.</li> <li>5. Make donations to the Go Fund Me set up by Santa Rosa</li> <li>6. Hold a special meet where funds raised will be donated to the swimmers and clubs in distress</li> <li>7. Purchase gift cards rather than donating items. - These are more portable and can be used more specifically</li> <li>8. OAPB meet on November 11th and 12th can open to allow Zone 3 swimmers entry beyond regular capacity</li> <li>9. If the entry fees collected from the next several meets have a specific amount (for example \$.50) donated to a fund for the Zone 3 victims.</li> <li>10. Set up a Pacific Swimming Relief fund which can be administered by a small designated task force. Pacific Swimming has enough money to donate as much as \$50,000.</li> </ol> <p>Immediate actions we can take:</p> <ol style="list-style-type: none"> <li>1. Mary and Cindy will check in to setting up a Pacific Swimming Relief fund when they meet with the accountant tomorrow</li> <li>2. Adjust MEFAP policy to include swimmers that are in distress as a result of the Zone 3 Firestorms. - Mary will focus on that with the office</li> <li>3. .Set up a special meet for Zone 3 swimmers (possibly at the Richmond Pool which is fairly close to the Zone 3 swimmers) to take place November 11th - 12th or Early December - Veronica is working on that with several Zone 3 coaches</li> <li>4. See if there are Zone 2 teams that can offer practice water time - Peter McNamara will check this out in Zone 2</li> <li>5. See Motions 1710VR1, and 1710JM1 which will allow Zone 3 continued ability to enter meets in November up to regular closing date (even if the meet is closed to other swimmers earlier because of the 4 hour rule), and allowing deck entries of Zone 3 Swimmers at meets in October and November.</li> <li>6. Peter McNamara (Zone 2), Larry Rice (Zone 1N), and Debbi Tucker (Zone 3) will check with meet hosts and referees to see if they are capable of allowing the meets to be open to Zone 3 swimmers in the above ways.</li> </ol>	The members of the Executive Committee listed will address each of the action items listed.	
<b>Old Business</b>			
<b>2018 BOD and HOD Meeting Dates</b>	<b>Meeting Dates for BOD and HOD - Staff</b> <ol style="list-style-type: none"> <li>1. Wed. Jan 17 - Exec Com - 7:30 pm Confer Call</li> <li>2. Wed Feb 21 - BOD - 7:30 pm San Ramon</li> <li>3. Wed Mar 21 - Exec Com. - 7:30 pm Confer Call</li> <li>4. Wed Apr 18 - BOD - 7:30 pm San Ramon</li> <li>5. Sat May 12 - HOD - TBD</li> </ol>	Tabled to Nov BOD	BOD Nov 2017

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	6. Wed May 16 - Exe Com - 7:30 pm Confer Call 7. Wed July 18 - BOD - 7:30 pm San Ramon 8. Wed Sept 19 - BOD - 7:30 pm San Ramon 9. Sun Oct 14 - HOD - 10:30 am Concord Hilton 10. Wed Oct 17 - Exec Com - 7:30 pm Confer Call 11. Wed Nov 14 - BOD - 7:30 pm San Ramon  Discussion: 1. Concern regarding HOD May 12th date. CCS and NCS occur on that date and CCS does not end till at least 6:00 PM. 2. Will consider May 19th - Zone 4 has their HS Championships on that date, but would probably phone in 3. Zone Chairs will check with their Zones to see if that date will work for all  Motion to Table to November BOD - Jim Morefield (1st), Veronica Hernandez (2nd), - tabled		
<b>New Business</b>			
<b>Guidelines for Canceling Meets during Crisis</b>	Veronica Hernandez 1. Reports that zone 2 is looking to see if we should set up guidelines for determining when to cancel a meet when there is a crisis situation. 2. Clearly safety for the swimmer is paramount. 3. Zone 2 has a task force to look at whether there needs to be more clarity or further guidelines to help meet hosts and meet referees make that decision.  Zone 2's task force will report back to Pacific on their findings and we will work from that information if we need to set up any further processes.		
<b>Motions</b>			
<b>New Motions</b>	<b>1710VH1 November 2017 Meets allow Zone 3 swimmers to continue to enter a meet closed early (as a result of number of entries) up till the regular closing date</b>  Meets in November will remain open to all Zone 3 swimmers up to the regular date of closing subject to the approval of the Meet Host and Meet Referee (Veronica Hernandez, Larry Rice 2nd)  Discussion: See discussion under Zone 3 Firestorm Support Passed	Passed	
	<b>1710JM1 October and November 2017 Meets will allow Zone 3 swimmers to deck enter provided registration for USA Swimming is intact</b>	Passed	

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	<p>Meets being held in October and November, subject to approval of Meet Host and Meet Referee, may be open to deck entry for Zone 3 Swimmers with adequate proof of USA Swimming Registration ( like Deck Pass) (Jim Morefield, Peter McNamara (2nd)</p> <p>Discussion: See discussion under Zone 3 Firestorm Support Passed</p>		
	<p><b>1710TR1 Increase of co-pay for the PAC All Star Meet from \$265-\$320</b> The 2017-2018 approved at the May 2017HOD provided an estimated co-pay of \$265 for the PAC All Star Meet. The estimate was made knowing only the LSC where the meet was to be held. It was also based on the team arriving on Saturday and returning on Sunday. Age group decided that the team needed to arrive on Friday instead of Saturday.. (AG is taking into consideration possible complications or delays with flights causing our team to be late for the start of the meet and not having an opportunity to warm up.) The extra meals, bus transportation and night at the hotel increased the cost of the trip. The co-pay is 50% of the expenses. There is an attached revised PAC All-Star Budget. (Mary Ruddell, Treasurer)</p> <p>Discussion: This would be an increase of between \$4000 to \$6000 for Pacific Mary Ruddell submitted a clarification after the meeting. The increase in expenses will be \$4000, with an increase in co-pays from swimmers of \$1760 , and increase to Pacific of \$2240 Passed</p>	Passed	
Old Motions	<p><b>1709TR1 Travel Support for Relay only Swimmers</b> To allow clubs to request travel support funding for relay only athletes attending Senior or Junior National meets. The Relay only athlete shall be funded at 50%. This modifies P&amp;P A4 Pacific Swimming Senior Travel Support Guidelines:</p> <p style="padding-left: 40px;"><b>USA SWIMMING SENIOR NATIONAL / US OPEN / USA SWIMMING JUNIOR NATIONALS:</b></p> <ul style="list-style-type: none"> <li>• No limit to the number of "National" level meets per athlete per year.</li> <li>• Travel support is a \$300 stipend and airfare as determined by the Travel Committee.</li> <li>• Athletes competing in back to back "Nationals" held at same location shall be eligible for one air fare plus two stipends.</li> <li>• <b><i>Relay Only athletes shall be funded at 50%</i></b></li> </ul> <p>To be effective starting with 2017-2018 Senior and Junior National Meets (Mary Ruddell, Treasurer) (P&amp;P, 30 day motion)</p> <p>Discussion: No opposition - at BOD 09/17 Executive Committee -Passed</p>	Passed	
	<p><b>1709TR3 To Change the qualifying times for "Pro Swim Series" type meets and set support amount</b> Remove the need for a meet to have qualifying times that are at least Juniors short course time standard in order to qualify as a "Pro Swim Series" type meet. Instead the Senior Committee will determine what standard to use to</p>	Passed	

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	<p>determine a "Pro Swim Series" meet. The support amount is also specified. This modifies P&amp;P A4 in the Appendix to the following:</p> <p style="text-align: center;">. PRO SWIM SERIES" LEVEL MEETS:</p> <ul style="list-style-type: none"> <li>• <i>Travel support is \$300 .</i></li> <li>• Meets <i>shall</i> be approved as "Pro Swim Series" meets by the Senior Committee, <i>i.e. highly competitive National Level meets that meet standards approved by the Senior Committee.</i></li> <li>• <del>Athletes must have achieved a current USA Swimming Junior or Senior National short course time standard to be eligible for travel support. The standard may be achieved at the meet.</del></li> <li>• Travel support for each athlete is limited to one (1) "Pro Swim Series" type meet per swim year (September-August).</li> <li>• The Pro Swim Series meet at Santa Clara is <b>NOT</b> an approved meet for travel support.</li> <li>• Travel Support will be available to one coach provided the club has not met the maximum allowed per year.</li> </ul> <p>Rationale: 1. Clarifies the amount of travel support available and the types of meets that would be qualified for such support. (Mary Ruddell, Treasurer) (P&amp;P, 30 day motion)</p> <p>Discussion: 1 The BOD approved this motion as stated above. To be brought to the Executive Committee for vote in October Executive Committee - Passed</p>		
	<p><b>1709MR1 Penalty for late filing of registration file for a sanctioned meet - Revised</b></p> <p><i>If the entry deadline has been extended, entries shall close no later than the Sunday prior to the start of the meet. The meet host shall send the athlete registration file to the Registration Chair no later than Monday prior to the start of the meet. If the meet director fails to send the registration file to the Registration Chair, the meet results for all unregistered athletes shall not be entered into the SWIMS database. If the meet registration file has not been received by the registration Chair by 11:59 p.m. on Monday prior to the start of the meet, a fine shall be assessed to the meet host. Meet registration files received by the Registration Chair on Tuesday will be assessed a \$100 fine, on Wednesday \$200 fine, on Thursday a \$400 fine and on Friday a \$800 fine. OR Meet registration files received by the Registration Chair: four (4) days prior to the start of the meet the meet host shall be assessed a \$100 fine, three (3) days prior to the start of the meet the meet host shall be assessed a \$200 fine, two (2) days prior to the start of the meet the meet hosts shall be assessed a \$400 fine, and on the day before the start of the meet the meet host shall be assessed a \$800 fine. If the registration file is not received by the start of the meet, the meet host shall not be allowed to host a sanctioned meet for six months. If a meet has already been sanctioned, the meet host shall not be allowed to host a sanctioned meet for six months after the last sanctioned meet.. (See the full text of Section X F.1. in the attached)</i></p> <p><b>Intent/Reasoning:</b> Host clubs are not sending the athlete registration to the Registration Chair. When this does not occur, the meet host is breaking Section 1 A.6 of the Rules and Regulations, which states that <i>"The meet director shall ensure that all athletes, coaches and officials participating in a meet are members of USA Swimming."</i> There is no consequence for not meeting the requirement.</p>	Tabled to BOD in November	BOD Nov 2017

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	<p>The Policies and Procedures do not define when entries must close for a meet whose entry deadline has been extended. The Sunday prior to the start of the meet defines the extension closing deadline.</p> <p>Pacific Swimming does not have consequences for not meeting requirements for many of our Rules or Procedures. The consequences need to have enough bite that the abuses that have occurred stop, yet do not hurt our athletes by stripping away meets from our schedule.</p> <p>(Mary Ruddell) (P&amp;P, 30 day motion)</p> <p>Motion to table to BOD in November - Veronica (1st), Jim (2nd) --Tabling approved</p>		
	<p><b>1709MR2 Penalty for late filing of registrations and fees collected at a meet - Revised</b></p> <p><i>a. If the registration forms and fees have not been received by the Registration Chair within 14 days of the last day of the meet, the meet host shall not be allowed to host a sanctioned meet for six. If a meet has already been sanctioned for that meet host, the meet host shall not be allowed to host a sanctioned meet for three after the last sanctioned meet. (See the full text of Section X F.1. in the attached)</i></p> <p><b>Intent/Reasoning:</b> Host clubs have been negligent in returning registration forms and fees to the Registration chair. For our members, this becomes very frustrating. Often, a family will have to pay the membership and surcharge fees for their athlete at 2-3 meets. (Laurie can give you the statistics).</p> <p>If the registration chair has not received the registration forms and fees by Wednesday following the meet, Pacific Swimming does not rebate the meet surcharge to the host club. The \$10 meet surcharge has been deemed inconsequential by most clubs and is not an enticement to return the forms and fees or a deterrent for not sending in registration in a timely manner. This above wording outlines the consequence for host clubs when the Registration Chair has not received registration forms and fees within 14 days of the last day of the week.</p> <p>(Mary Ruddell) (P&amp;P, 30 day motion)</p> <p>Motion to table to BOD in November - Veronica (1st), Jim (2nd) --Tabling approved</p>	Tabled to BOD in November	BOD Nov 2017
Closing Comments	None		
Next Meeting	Next BOD meeting is November 15, 2017		
Meeting Adjourned	Meeting adjourned at 9:15 PM		

RESPECTFULLY SUBMITTED BY,  
MARIE LIN  
SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS